EMIGRATION IMPROVEMENT DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

THURSDAY, SEPTEMBER 19, 2024

EMIGRATION CANYON FIRE STATION

5025 EMIGRATION CANYON ROAD

SALT LAKE CITY, UTAH

AND ZOOM

 **Regular Meeting**

Board Members in Attendance: David Bradford – Chair, Brent Tippets – Co-Chair, Mark Stevens – Co-Chair

Ex Officio: Eric Hawkes—District Manager, Jeremy Cook—Legal Counsel

David Bradford called the meeting to order at 7:03 p.m.

**1. Consent Approval - Minutes for July 18, 2024**

MOTION: Brent Tippets made a motion to approve the minutes of the July 18, 2024, Trustee Meeting as written. David Bradford seconded the motion.

VOTE: Unanimous in favor of the motion.

**2. Financial Considerations and Report**

Mr. Hawkes presented the monthly financial report, highlighting expenditures and revenue. He is optimistic about meeting the anticipated revenue based on current usage. Maintenance and repairs have been conservative, with four new connections expected in the next month—three from standby and one requiring a larger meter on Twin Creek. He hopes expenses will be slightly under budget.

**3. Billing Software (Munibilling) to Change Merchant Providers to Nuvei and will affect auto pay customers.**

Mr. Hawkes announced a change in the merchant provider. Customers on auto pay will need to set up their payments in the new system. Munibilling will remain the front-end interface, but the billing information will now be processed through the new provider, impacting auto pay setups.

**4. Sanitary Survey Inspection by SL County Health Department**

The District has routine inspections every three years. The inspection was just completed by the Health Department. The EID did very well, with only two items needing attention. First, the overflow pipe at Tank 1 is getting rusted, which means it needs to be drained and cleaned. It will be a significant expense and will affect storage capacity, which is why this task is planned for early spring or late fall.

The second issue is the backup power source. While a generator isn't mandatory, the District is required to have access to a generator and the ability to connect it to a well. There was discussion about the placement of the transfer switch, especially since the Freeze Creek Well’s electrical needs would require a substantial generator. Mr. Tippets suggested placing the transfer switch in the building for Well 1 to keep costs down, which would also support telemetry and computers. Cost estimates for all options are being considered.

**5. Water System Report**

Don Barnett was absent, however Mr. Hawkes gave the update that the monitoring wells show levels slightly lower than last year.

Regarding Badget Meters and Eyeonwater, Mr. Hawkes is encouraging more customers to sign up for the app, as he has received positive feedback from current users. Currently, 40% of customers are using Eyeonwater.

**6. Maintenance & Repairs**

1. **Brigham Fork Well Rehabilitation Discussion**

Mr. Hawkes agreed to contact Don Barnett for information regarding the Brigham Fork Well and will update the Board after speaking with him.

1. **Busse System for Sunnydale Lane Home Update**

Eric Hawkes had a productive conversation with Mattias regarding the Busse system on Sunnydale Lane. The District needs to submit a variance request letter for the residence on Sunnydale, which Mr. Hawkes will handle. Additionally, a few other residents are interested in using similar systems, and there are fully approved competing systems available in the canyon.

**7. Any items for Discussion from Board and/or from visiting public, Dismiss public.**

Steve Hook inquired about the audit, which follows agreed-upon procedures set by the state. The auditor prepares EID financials, which are submitted as part of the financial report posted on the state auditor's website.

Tyler Tippets asked about plans for a generator, sharing his experience of being without water for four days when the power went out. He mentioned a spigot at Well 1 that provides water for the public to use but noted that residents might not be aware of it. He suggested that the fire station, centrally located and on EID, could put up signs to inform residents of the available water in case their wells are similarly impacted in a power outage. Eric Hawkes emphasized the need for spigots at the bathrooms for easy access to water, and Chair Bradford requested follow-up on putting in a metered spigot at the restroom and adding a hose faucet.

**8. CLOSED SESSION—Pending Litigation and Real Property Acquisition**

MOTION: Board Chairman David Bradford made a motion to convene in closed session to discuss pending litigation. Brent Tippets seconded the motion.

VOTE: Unanimous in favor of the motion.

The Board of Trustees met in closed session from 7:45 — 8:05 p.m. Those present included David Bradford, Brent Tippets, Mark Stevens, Eric Hawkes, Jeremy Cook.

MOTION: Board Member Brent Tippets made a motion to adjourn the meeting. David Bradford seconded the motion.

VOTE: Unanimous in favor of the motion.

The regular meeting of the Emigration Improvement District adjourned at 8:05 p.m.

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Minutes Approved